

ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



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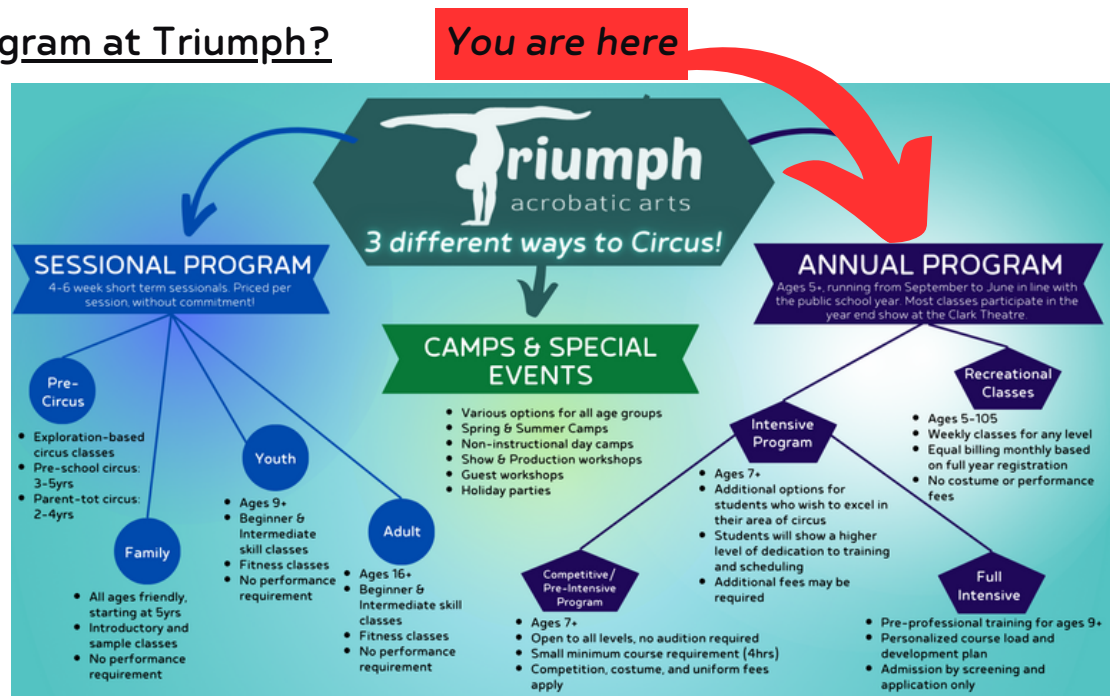
Welcome to the Annual Program at Triumph Acrobatics!

This package provides all the information you need for registration and preparation.

What is the Annual Program at Triumph?

The Annual program at Triumph is our flagship program geared toward school-aged students. (Don't worry, adults are welcome too!) Running concurrently with the Mission public school calendar, classes begin the week after school begins and run through until the end of June, with breaks in line with school calendar.

Classes range from 45 minutes to 3 hours, with options for individual disciplines or all-around training. Most classes participate in a year end production held at the Clark Foundation Theatre in early June.



While nobody is required to participate in the performance, all students are encouraged to join in the creation process occurring between March and June, as well as participate in non-performing, or off-stage performance opportunities.

Families will also have more casual viewing opportunities to see skill development twice during the year, in the final week before winter break, and the last week of classes in June. These 'show-off' weeks are the only in-house viewing times available to families and friends.

Beyond the show-off weeks and annual show, students will receive additional optional options beyond the program to perform! Opportunities include our Halloween events, the Candlelight parade, our annual winter production 'Polaris', local festivals, and community events.

How Does Registration work?

Registration is open to all, and is done through our secure software. Families can register through our website and build a profile in the system. From there, registration is possible through the portal, or stick to the website! We are also available to assist via email.

Students may register or transfer classes at any time until March 1, 2024. At this point, we close transfers and registrations as we begin to move into 'show-mode'.

Withdrawal or Transferring:

- All transfers must be completed by March 1, 2024.
- Students may transfer to a different class by emailing info@triumphacrobatics.com. Transfers may be effected with as little as one-week notice, with transfers affecting tuition may be required to wait until the next billing cycle.
- Withdrawals may be done without penalty as long as the family provides written notice via email to info@triumphacrobatics.com no later than the 16th of the month prior. Failure to provide notice by this deadline and/or before the billing/invoice cycle will result in the withdrawal being schedule for the next month's billing cycle, and students will remain registered for the following month. Students with a planned withdrawal from a class are welcome to finish out the month.



ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



How does tuition work?

The Annual Program operates on an 'averaged' tuition system, based on a 33 class year. This means that regardless of the number of classes in any given month, the price remains the same, making budgeting easier for families and the school! Tuition is divided into 10 even monthly payments, from September to June, the equivalent of paying for 3.3 weeks each month, and is pre-paid for the following month. Full details of our tuition policy is located in the agreement section at the end of this package.

Families will receive an invoice on the 17th day of the month prior, with payment due on the 24th of the month.* Families must register a credit card to account, but may opt to pay via e-transfer or cash before the deadline. All credit cards holding a tuition balance for the following months will be processed on the 24th. Post-dated cheques are also accepted. Families without a valid credit card may be required to pay a deposit upon registration. This deposit will be applied to the final month of tuition if not used.

Example: Tuition for the month of October will be posted on September 17, and on that day you will receive an invoice for the total amount. This amount will be for 3.3 weeks of tuition. E-transfers, cash, and cheque will be accepted up until 9am on October 24th, at which point any remaining balance will be charged to your registered card.

There are additional discounts available. These discounts may be combined to maximize your savings:

- Multi-class discounts:
 - Pricing per class hour begins reduction at 3 hours, and goes down from there! Please refer to the tuition schedule on our website.
- Multi-student discounts:
 - Households with multiple students attending Triumph receive a discount! All members of the household must register together and be on the same payment account. Discounts are given in descending order of total hours per student.
 - Second member of a household receives a 5% discount
 - Third and subsequent members receive a 10% discount
- Pre-pay Discount:
 - Pay in advance for a partial or full year and receive a discount! Please note: Pre-pay discounts are not eligible for cash refund, but may be eligible for partial credit refund at the school's discretion.
 - Pre-pay 1/2 year (5 months): 5% discount
 - Pre-pay full year (10 months): 10% discount

** *Tuition for the month of January, 2024 will be invoiced on the December 13 2023, and processed on December 21, 2023 to avoid additional fees for holiday staffing.* **

Are there any additional fees?

Good news! Our recreational annual program has a one time registration fee of \$30 per student. This registration fee is paid on sign-up, and is non-refundable. There are **no additional fees** for costumes or the year-end show. At Triumph, we operate a costume library, which means students are costumed out of our stock for performances, and are not required to purchase anything. All of that is included in your tuition!

For students interested in the intensive stream and competition options, additional fees apply. For more information about the intensive stream opportunities, please view our intensive information package.

Participation in additional events or productions may incur fees. Any activity requiring additional payment is non-mandatory and fees will be posted openly, so there are no surprises!

Due to the no-additional fee policy of Triumph, all events are ticketed. We ensure that we offer a variety of event styles and ticket price-ranges throughout the year so that families of all income levels have an opportunity to attend.



ANNUAL PROGRAM

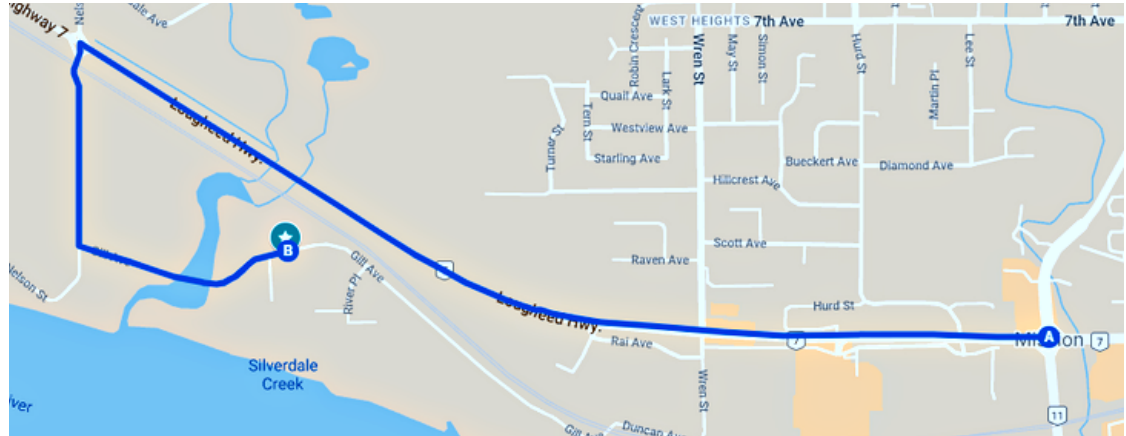
2023/24 SEASON INFORMATION PACKAGE



Additional Information and Common Questions

Location and Drop-off Protocol Triumph Acrobatics is located in the Silver Creek industrial park, just west of downtown Mission. Access is via the Lougheed highway and the intersection of Nelson St. Our address is:

Unit 101
31483 Gill ave.
Mission, BC
V4S-0C4



Parking:

Please note that lot parking is reserved for staff members, and is pickup/drop-off only! There is an abundance of street parking in front of the gym, and space in the lot directly across the street that is unassigned. We ask that families are respectful of our neighbours and be conscientious in speed and choice of parking location.

Entry and Exit of the Gym

All students must check in for attendance at our front desk in unit 101 prior to class. If students arrive early, they may wait quietly in our lunch/party room area until they are called to class. Parents may remain in the lunch/party room area if they do not wish to leave an return, but are asked to remain off the floor and to maintain a low noise level. There are colouring activities and books for students and siblings while waiting, as well as a canteen with snacks and drinks available.

*****Non-participants are NOT permitted to enter the training areas outside of dedicated show-off weeks. Infringement of this policy is considered a serious offence and may result in a personal ban from our facilities.*****

Expectations

Please take time to read the Safety & Policies set out at the end of this document. Triumph is a large community organization with many at-risk participants. It is expected that families understand and follow the parameters of our policies.

- Punctuality.
 - For their own safety, Students arriving late may not be allowed to participate. Students who miss warmup will be asked to audit the class instead of participating.
- Maintain a respectful and inclusive environment.
 - Students who are found to be disruptive may be asked to sit out or leave the class.
 - Repeated infractions may result in ejection from the program
- Dress Code
 - Adherence to dress code is mandatory for the safety of our participants and staff, and the longevity of our equipment. Students dressed inappropriately may be asked to sit out from class.
- Concerns or complaints:
 - Students or parents who are experiencing an issue with the program or students therein are welcome to approach a coach outside of class time, or via email.
 - Ph: 604.855.1390
 - Em: info@triumphacrobatics.com
- Parents and family members are not allowed on the floor during regular operating hours.

ANNUAL PROGRAM

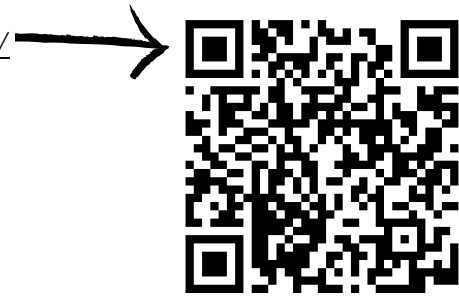
2023/24 SEASON INFORMATION PACKAGE



Communication

Keeping up with your child's activities can be tough, so we have a variety of methods through which we will communicate important dates, events, and details throughout the year. Here is a list of where and how they are delivered:

- Software Emails
 - When registering for classes, you will be asked to provide a primary contact. You may also opt to add additional contacts to your account. Any contacts will be automatically added to our email list. Major events like unscheduled closures, important rehearsals, or schedule changes will always be emailed to our full contact list.
- Monthly Newsletters
 - All contacts in our system will receive a monthly newsletter with major information and updates. If you are not receiving newsletters, make sure to check your spam box!
- Parent Corner
 - Located on our website, the parent corner has quick links to all the most common questions, from scheduling to tuition, archived newsletters and performance info!
 - Here is the location: <https://triumphacrobatics.com/parent-corner/>
- Facebook Group
 - Triumph Acrobatics has a private facebook group for active families.
 - You can find the link in the parent corner!
- In-house signage & front desk
 - We are happy to answer your questions!
- Social Media
 - You can find Triumph on Instagram, Facebook, Twitter, and Tik Tok!
 - Major closures or events are always posted on Instagram and Facebook, with more fun stuff on the latter 2!



Canteen

Returned and improved for the 2023/24 season, our canteen is back! Stocked with healthy snacks and beverages, items from both the canteen and shop are available to purchase at any time, by anyone! We are able to accept cash, e-transfer, or charge items to account. Students may register for a canteen account, providing monthly credit that will be invoiced and paid with tuition. Canteen account registration is available on our website in the parent corner..

Lockers

Lockers are for use by students attending the gym for extended time, who need to bring more than will fit in a standard cubby. For the 2023/24 season, all lockers are first come first serve for day to day use. If you are interested in reserving a dedicated locker for full season use, please email info@triumphacrobatics.com for terms and conditions.



ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



2023/24 Dress Codes

Please note: Jewellery, watches, and non-medical accessories MUST be removed for all classes.

CLASS	DESCRIPTION	EXAMPLES
<p>Ballet</p>	<p>Hair: Long hair must be secured in a bun</p> <p>Shoes: Ballet shoes in pink or black:</p> <ul style="list-style-type: none"> • Beginner: full sole • Intermediate: full or split sole <p>Option 1:</p> <ul style="list-style-type: none"> • Black Leotard • Ballet pink or white tights <p>Option 2:</p> <ul style="list-style-type: none"> • Black leggings or shorts that land above the knee • White or black tank or t-shirt* <ul style="list-style-type: none"> ◦ *must be fitted/tight to torso <p>Optional warm-up clothing:</p> <ul style="list-style-type: none"> • wrap or light sweater that does not extend below waist • leg warmers • fleece or 'warming' shorts over hips • <i>*Please no baggy layers*</i> 	
<p>Jazz & Modern Dance</p>	<p>Hair: Long hair must be secured in a pony tail</p> <p>Shoes: Jazz: Black jazz shoes Modern: barefeet</p> <p>Clothing:</p> <ul style="list-style-type: none"> • Black Leotard or tightly fitting tank top or tshirt • Black shorts or leggings(tight) • Alternative: Black biketard or unitard <p>Optional warm-up clothing:</p> <ul style="list-style-type: none"> • wrap or light sweater that does not extend below waist • leg warmers • fleece or 'warming' shorts over hips • <i>*Please no baggy layers*</i> 	
<p>Acrobatic, Aerial, and Circus Classes</p>	<p>Hair: Long hair must be secured back in either a ponytail or equivalent</p> <p>Shoes: bare feet (aerialists may wish to bring socks for certain skills)</p> <p>Clothing:</p> <ul style="list-style-type: none"> ▪ Leotard, or tight fitting shirt. If a shirt is not tight, it but be able to be tucked in ▪ Absolutely no zippers or metal/sharp embellishments are allowed on our equipment • Shorts, leggings, or sweatpants • Alternative: unitard or biketard <p>Optional warm-up clothing:</p> <ul style="list-style-type: none"> • Sweaters/warming pants may be worn during warm-up for trampoline, and aerial disciplines some students may wish to bring additional layers for selective coverage 	

2023/24 ANNUAL PROGRAM CALENDAR



SEPTEMBER

3-9	Sunday - Saturday	Special Event	FREE WEEK' <i>Sign up to test out classes or be assessed!</i>
10	Sunday	Important Date	First Day of Classes
30	Saturday	Scheduled Closure	National Day for Truth & Reconciliation <i>All classes cancelled</i>

OCTOBER

9	Monday	Scheduled Closure	Thanksgiving <i>All classes cancelled</i>
20	Friday	Special Event	Pro-D Day Camp (<i>classes are on!</i>)
23	Monday	Special Event	Pro-D Day Camp (<i>classes are on!</i>)
25-29	Wednesday - Sunday	Special Event	Halloween Week: <i>All classes cancelled</i>
31	Tuesday	Scheduled Closure	Halloween: <i>All classes cancelled</i>

NOVEMBER

13	Monday	Special Event	Pro-D Day Camp (<i>classes are on!</i>)
24	Friday	Special Event	Pro-D Day Camp (<i>classes are on!</i>)

DECEMBER

9-17	Full week+	Special Event	Polaris: An Arctic Adventure <i>All classes cancelled</i>
18-23	Full Week	Important Date	Show-off Week



December 24- January 5: Winter Break:
All classes cancelled



JANUARY

6	Saturday	Important Date	Return to Class
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FEBRUARY

16	Friday	Special Event	Pro-D Day Camp (<i>classes are on!</i>)
19	Monday	Special Event	Family Day
20-22	Tuesday - Thursday	Scheduled Closure	Rest Week: <i>All classes cancelled</i>

MARCH



March 10-23: Spring Break: *All classes cancelled*
Check out our Camps! →



APRIL

1	Monday	Scheduled Closure	Easter Monday: <i>All classes cancelled</i>
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MAY

17-20	Friday - Monday	Scheduled Closure	May Break: <i>All classes cancelled</i>
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JUNE

TBD	Full week+	Special Event	Show Week Schedule
18-24	Tuesday - Monday	Annual Date	Show off Week
24	Monday	Annual Date	Last day of Annual classes

ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



Tuition Rates, Fees, and Schedule

TUITION RATES

Class Hours per Week	Hourly Rate	Annual Total*	Monthly Payment*
1	30	\$990	\$99.00
1.5	30	\$1,485	\$148.50
2	30	\$1980	\$198.00
2.5	30	\$2475	\$247

10% discount

3	27	\$2673	\$267.30
3.5	27	\$3118.5	\$311.85

20% discount

4	24	3168	316.8
4.5	24	3564	356.4

25% discount

5	22.5	3712.5	371.25
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set rate

6-unlimited	-	\$4000	\$400
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* Prices listed are net and do not include 5% gst, applied at invoicing.

REGISTRATION FEE BREAKDOWN

Amt	Description
15	Participant Insurance
10	Administration & Registration
5	Maintenance & Contingency
30	TOTAL

DISCOUNTS

%	Details
Family/Household Discount	
5%	2nd member of household account will receive an automatic 5% discount on tuition. Discounts are given in descending order of registered classes.
10%	3rd and additional member(s) of household account will receive an automatic 5% discount on tuition. Discounts are given in descending order of registered classes.
Pre-Pay Discount	
5%	Prepay 5 months tuition at the beginning of the year and receive an additional 5% off!
10%	Prepay a full year's tuition at the beginning of the year and receive an additional 10% off!
Energy & Materials Exchange	
-	Think you have a skill or materials that is useful? Email us to discuss energy/material exchange options!

IMPORTANT BILLING DATES

Date	Details
upon registration	Non-Refundable Registration fee required to hold a spot in class
16th of each month	Deadline to withdraw from a class for the following month
17th of each month	Invoicing: You will receive an invoice of fees due for the following month. If you wish to pay by e-transfer, cheque or cash, now is the time!
24th of each month	Payment Due: any cards on account will be charged the invoice amount stated on the 17th if not already paid.



With our pre-pay cycle, the first invoice date will occur in AUGUST (or immediately upon registration if you sign up after the 16th), and the last invoice date will occur in MAY. No payments in June!

ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



Weekly Schedule

MONDAY				TUESDAY		
Junior Mixed Aerial 3:15-4:05pm				Junior Acro 3:30-4:25pm	Circus Arts 5+ 3:30-4:55pm	
Acro Level 3 4-4:55pm	Acro Level 4 4-4:55pm	Tumbling Level 5/6 4-4:55pm		Trampoline Level 1/2 5-5:55pm	Beginner Mixed Aerial 5-5:55pm	
Acro Level 5 5-5:55pm	Acro Level 6 5-5:55pm	Trampoline Level 1 5-5:55pm	Ballet Level 1 5-5:55pm	Aerial Silks Level 1 6-6:55pm	Trapeze and Hoop Level 1 6-6:55pm	
Acro Level 1 6-6:55pm	Acro Level 2 6-6:55pm	Trampoline Level 5/6 6-6:55pm	Ballet Level 2 6-6:55pm	Trapeze & Hoop Level 2 7-7:55pm	Aerial Silks Level 2 7-7:55pm	
Contortion Level 1 7-7:55pm	Trampoline Level 2 7-7:55pm	Trampoline Level 3 7-7:55pm	Competitive Acro Group 2 7-7:55pm			
WEDNESDAY				THURSDAY		
Junior Mixed Aerial 3:15-4:05pm	Ninja Acro 3:15-4:05pm	Acro Level 3 3:15-4:05pm	Acro Level 4 4-4:55pm	Trampoline 1-4 1-1:55pm	Circus Arts 5+ 3:30-4:55pm	Aerial Silks Level 4 4-4:55pm
Acro Level 5 5-5:55pm	Acro Level 6 5-5:55pm	Trampoline Level 1 5-5:55pm	Competitive Acro Group 1 5-5:55pm	Contortion Level 2 5-5:55pm	Trapeze and Hoop Level 1 5-5:55pm	Aerial Silks Level 3 5-5:55pm
Acro Level 1 6-6:55pm	Acro Level 2 6-6:55pm	Trampoline Level 5/6 6-6:55pm	Jazz for Performance 2 6-6:55pm	Handbalance 6-6:55pm	Aerial Silks Level 2 6-6:55pm	
Trampoline Level 4 7-7:55pm		Jazz for Performance 1 7-7:55pm		Trapeze and Hoop Level 3 7-7:55pm		
Modern Dance for Circus 8-8:55pm						
FRIDAY				SATURDAY		
Hammock Level 1 3:30-4:25pm	Junior Tramp & Tumble 3:30-4:25pm			Tramp & Tumble Level 1/2 9:30-10:55am	Tramp & Tumble Level 3/4 9:30-10:55am	
Pre-Professional Intensive 4:30-7:55pm	Trampoline Level 3/4 4:30-5:25pm	Aerial Silks Level 1 4:30-5:25pm				
	Aerial Silks Level 3/4 6-6:55pm	Beginner Mixed Aerial 6-6:55pm		Circus Arts 5+ 11am-12:25pm		
	Aerial Silks Level 2 7-7:55pm					

ANNUAL PROGRAM

2023/24 SEASON INFORMATION PACKAGE



Policy Reference

(All policies are located in our software and mandatory for registration)

1. Payment Agreement

First month tuition is due upon registration and is NON-REFUNDABLE. Registration and required additional fees are due upon registration and are non-refundable. Monthly tuition payments are due on the 24th of the month prior, every month from August to May (inclusive), for classes held from September to June. Invoices are sent on the 17th day of the month prior, with payment due on the 24th day of the month prior. If paying by cheque, 1 cheque for first month fees is due dated day of registration, and 9 post-dated cheques for the 24th of the month from September to May are due within 5 days of registration. To pay by cash or e-transfer, please email: info@triumphacrobatics.com. If a credit card is entered in the account, it will automatically be billed upon registration, and monthly payments will be automatically processed the 24th of the month as detailed above. Parties: We are able to accept all the above and/or cheque or cash in-person.

Annual Programs: (Includes both recreational and intensive classes)

Averaged Tuition: Annual tuition is calculated on a basis of a minimum of 33 classes from September to December. Total annual tuition is divided into 10 even monthly payments.

Registration Fee: \$30 annual registration fee. (includes insurance, administration fee, and production fees/costume rental for the year end show)

Competitive Fees: Students participating in group competition have a \$250 competition fee per group. (includes all competition fees, costume purchase or rental, media, and pre-competition in-house performance) Individual entries are additional and treated on a case-by-case basis.

Late or Insufficient Payments: A \$25.00 late payment fee will be charged for any payments made more than 48 hours beyond due date. A \$50.00 processing fee will be charged for any returned payments.

I will advise Triumph Acrobatic Arts Ltd. of any changes in payment in writing at least 10 business days prior to the next payment date. Insufficient notification will result in late fees. Classes are not subject to pro-rating for early withdrawal, and full tuition is due at the beginning of the month or upon registration. Cancellation is subject to the following conditions: Request for withdrawal from an annual class must be submitted by the 16th of the month prior. Requests must be submitted via email to info@triumphacrobatics.com. Late withdrawals will be required to pay the following month's tuition.

2. Medical Emergencies

I give permission to Triumph Acrobatic Arts Ltd., and all its employees and associates to seek medical treatment for the participant listed in this registration in the event they are not able to contact a parent or guardian. I have declared any physical/mental problems, restrictions, or conditions in this registration form and/or declare the participant to be in good physical and mental health. I further consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness while participating at Triumph Acrobatic Arts Ltd., and I hereby release Triumph Acrobatic Arts and agree that I will hold harmless and indemnify Triumph Acrobatic Arts Ltd., including all staff, volunteers and owners, from and against all action, suits, claims and demands which may be brought against or upon Triumph Acrobatic Arts Ltd., as a result of any selection of medical treatment or administration of medical treatment sustained by myself/my child while I/my child is a participant in any program operated by said organization.

3. Media Release

I give permission to Triumph Acrobatic Arts Ltd., and all its employees and associates to seek medical treatment for the participant listed in this registration in the event they are not able to contact a parent or guardian. I have declared any physical/mental problems, restrictions, or conditions in this registration form and/or declare the participant to be in good physical and mental health. I further consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness while participating at Triumph Acrobatic Arts Ltd., and I hereby release Triumph Acrobatic Arts and agree that I will hold harmless and indemnify Triumph Acrobatic Arts Ltd., including all staff, volunteers and owners, from and against all action, suits, claims and demands which may be brought against or upon Triumph Acrobatic Arts Ltd., as a result of any selection of medical treatment or administration of medical treatment sustained by myself/my child while I/my child is a participant in any program operated by said organization.

4. COVID-19/Public Health policies

I agree to follow all policies set in place by Triumph Acrobatic Arts Ltd. as specified on both the website and registration package. I understand that policies may be altered, removed, or added as needed. All information will be communicated by writing by Triumph Acrobatic Arts Ltd., and I will treat any policy amendments as equal to all original policies and follow them. In the event I or any other member of my family tests positive for COVID-19, or any other significant communicable disease, I will immediately notify Triumph Acrobatic Arts Ltd. I understand that Triumph Acrobatic Arts Ltd. is taking all possible precautions to reduce or eliminate cross contamination, and will not hold Triumph Acrobatic Arts Ltd. responsible should a participant or family member test positive for COVID-19. Closure Should an additional wave of COVID-19 or other emergency result in the temporary closure of physical training at Triumph Acrobatic Arts Ltd., I agree to the following: All in-person classes will be paused and replaced by in-house credit and/or private instruction of equivalent value until the end of the calendar month. Should the closure continue into the ensuing month, it is the prerogative of Triumph Acrobatic Arts Ltd. to pursue one of two further actions: If closure is not anticipated to last beyond 25% of the following month, Triumph Acrobatic Arts Ltd. will continue to bill for tuition fees and operate private/semi-private sessions until reopening is possible. If closure is anticipated to continue beyond 25% of the following month, Triumph Acrobatic Arts Ltd. will pause all tuition fees, registrations and cancellations for up to 1 calendar month at a time.